



Report to Town Council

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| Subject: | Working Groups event – need better title!!! | |
| From: | LW | |
| Date: | 19 th October 2022 | |
| For information only | | |
| Summary of decisions or actions requested (including timing): To hold an event in December for members of all working groups | | |
| Financial implications: room hire, refreshments | | |
| Communications: | | |

With the new code of conduct being implemented and the relatively new terms of reference for each group, I am suggesting that we hold an event for all the WG members.

This would include a brief session to explain the terms of reference (e.g how new members are introduced), use of Basecamp and the code of conduct which they are signed up to just by being members of the WGs.

Other relevant information could be provided if necessary.

This could also be a thank you for all their work, with refreshments provided. Therefore, a December event may work.