

Virtual meeting of Charlbury Town Council held on Wednesday 16th December 2020 at 7.0pm.

Members Present: Mr R Fairhurst (Chairman), Mr P Kenrick, Dr. A Merry, Mr R N Potter, Mr P Morgan, Mr V Hill, Mr R Puttick, Ms N Ely, Ms L Reason, Mrs J Burroughs, Mrs K Broughton, Mr R Prew.

Apologies: Ms L Leffman and Mr A Graham (County and District Councillors).

The Chairman opened the meeting by welcoming those present and explaining the Zoom process. The Vice Chairman thanked the Clerk on behalf of all Councillors for his work during the past challenging year and made a virtual presentation. The Clerk thanked everyone for the gift.

1: To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mrs Broughton (25th November and 9th December) and carried nem con.

2. To deal with matters arising.

Meeting with WODC re Jeffersons Piece (Virtual). The Chairman, Mr Kenrick and Mr Morgan had attended the meeting and reported as follows:

- WODC view the site as an exception site.
- Town Council can play a significant role in any development.
- The agent who made contact is working for Cottsway but a developer may be involved in the background.
- All previous concerns were raised on the sites suitability and matters in the emerging neighbourhood plan were made clear in terms of environmental impact and measures required for an exemplar site. Council to discuss in detail early in 2021 before a possible meeting with Cottsways agent.

ONPA. Next meeting January 20th 2021 at 2.00pm reference climate change.

3. Declaration of Interest.

Mrs Burroughs. Husband a cheque recipient.

Mr Hill Application 20/03146/FUL. Applicant known by him.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to pay and explained these. Mr Morgan proposed that the accounts be paid this being seconded by Ms Ely and agreed nem con. Accordingly cheques were signed by two councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:

20/02942/HHD Garage conversion, two new parking spaces at 19, Sandford Rise.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of climate change.

20/03146/FUL Proposed swimming pool, associated engineering and landscaping works at Watermead Farm, Spelsbury Road.

1. We would like to see some mitigation for the inevitable carbon footprint impact of the installation of a swimming pool
2. We would like to see evidence of proposed pro active measures to increase bio diversity as this does not automatically arise from return to pasture
3. Otherwise no objection but we ask that the highest standards of energy efficiency be used in view of climate change.

20/03219/HHD Proposed garage with office above at Green Oak, 3A Lees Heights

1. We consider this to contribute to a cumulative over development of the site.
2. 3a, a substantial house in its own right, was built in the garden of No. 3 (17/00419/FUL). This proposal adds a further substantial built footprint.
3. No. 3 itself has been significantly extended (14/0868/P/FP) and is now larger than neighbouring properties.
4. Can the highest standards of energy efficiency be used in view of climate change?

Alleged breach of planning conditions at Wigwell House, Banbury Hill ref. **20/00113/PENF**
WODC are investigating the matter.

Supplementary planning consultation (CIL) Mr Kenrick referred to this. He and Dr. Merry have comments and will draft a reply for the deadline. Mr Morgan proposed that this action is taken on Council's behalf seconded Mrs Broughton and agreed.

6. To deal with Correspondence.

Bring Sites. Ms Leffman had sent an email to say that sites may now not close and Councils and residents will be consulted. Sites may be kept if that is the local position.

Mr Pollock and others. Traffic issues Market Street. The Chairman said that this is a difficult issue to resolve and has been considered by the traffic committee. It was principally a matter for OCC Highways. The Council are sympathetic. Ms Leffman as County Councillor to be asked to help. Speedwatch to be asked to monitor speeds to provide base data.

Robert Courts. CEE Bill and support request. Reply noted.

Oxfordshire Statagic Vision Consultation. Noted

Gifford Trust. Re appointment of TC nominee. Mr Potter proposed Tanya Stevenson seconded Mr Prew and agreed.

Census 2021. Form to be completed drawing attention to the needs of those without digital access. Perhaps ATIC and Cornerstone may be able to assist.

High Sheriff. A visit to Charlbury and the Farmers Market in December was noted.

WODC Station Masterplan - Noted.

7. To consider the Neighbourhood Forum.

Mr Kenrick reported that a response to the examiners request for some clarification had been submitted to WODC for onward transmission.

8. To receive a report from the Environment Working Group.

Ms Reason reported briefly on the bids put forward for inclusion in the precept. She went on to say that a tree planting project had taken place at the Primary School.

9. To finalise the 2021/22 precept.

The Chairman drew attention to the recommendation of the precept meeting on 9th December. There was some considerable discussion on the EWG proposal to undertake a carbon audit project at a cost of £3,200. Concerns centred on the fact that some of the work proposed was outside the parish and that adjacent major landowners had already started or were due to start similar projects. Alternative views were that the project could provide useful data and was part of the drive to reduce carbon emissions overall. It was concluded that the projects proposed for the 2021/22 budget will be brought to Council for wider discussion as and when they are to be commenced.

Mr Potter proposed that a precept of £106,096 be set for 2021/22, this being seconded by Ms Reason. F 9 Abstention 2. Clerk to notify WODC.

10. To receive reports.

- a. Cemetery. Circulated
- b. Corner House and Memorial Hall. Circulated.
- c. Mill Field, Watery Lane and Bridges. Circulated.
- d. Nine Acres. No report. The management committee have not met recently.
- e. Quarry Lane and Ticknell. Circulated
- f. Wigwell. Circulated.
- g. Gifford Trust. No report
- h. School Governor Circulated.
- i. Transport/Station. No report.

Ms Reason raised the question about use of guest speakers with Zoom. To be considered/ arranged.

Mr Prew wished all present a Happy Christmas.

There being no further business the meeting closed at 8.35pm.

Signed
Chairman.