

Meeting of Charlbury Town Council held on Wednesday 27th November 2019
at 7.30pm in the Corner House.

Members Present: Mr R Fairhurst (Chairman), Mr R N Potter, Mr V Hill, Mr P Kenrick,
Mr P Morgan, Ms N Ely, Dr A Merry, Mr R Puttick, Ms L Reason,
Mrs J Burroughs.

Apologies: Mrs K Broughton, Mr R Prew.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Dr Merry and agreed with one abstention.

2. To deal with matters arising.

Wilderness Public Meeting. Mr Potter pointed out that this meeting will take place on Wednesday 29th January at 7.30pm in the Community Centre and clashes with the scheduled Council meeting. It was agreed that the Council meeting would start at 8.00pm to permit, those who wished to, to attend.

Eventing at Cornbury. Licence application to be looked out for.

Award Panel. Has now met and agreed an honours board design. Invitation for nominations in the Chronicle Council report.

ONPA membership. Mr Kenrick is waiting for a response to some pertinent questions before agreeing to subscribe.

Bidwells. Mr Kenrick has replied and there has been a submission in terms of comments on green spaces sent to the NH Plan consultation.

Nine Acres Management Cttee. Paul Jenkins is the new Chairman.

PC Webb. Useful exchange on Monday evening. Note of thanks sent by Clerk. Request for accident statistics for Charlbury.

Wigwell. Mr Kenrick reported on a meeting he had recently attended. Ideas for future usage being sought.

School. Will be an academy on 1st December 2019. New Head appointed for January 2020.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to be paid and went on to explain these. Dr Merry proposed that the accounts be paid this being seconded by Mr Hill and agreed. Accordingly cheques were signed by two councillors.

5. To receive a report from the Planning Committee.

PC's Webb and Manifold from the Neighbourhood Team attended the Planning Meeting on Monday 25th November. There was a useful exchange of information via questions and answers. The Chairman thanked them for attending.

The following plans were considered:

19/02703/HHD & 19/02704/LBC Construct canopy over front entrance door at Heathfield Cottage, Browns Lane.

1. We have no objection.

19/02825/FUL Convert barn in to dwelling, NE of Ticknell Cottage, Park Street.

1. We have no objection.

2. We expect that the development will incorporate high standards of energy efficiency in view of the climate emergency declared by WODC and Charlbury Town Council (*To be a standard response where appropriate).

19/02855/FUL Demolish garage and studio flat, construct new sustainable 2 bedroom cottage at 10 Enstone Road.

1. We have no objection and support the application which is in line with the emerging Neighbourhood Plan for Charlbury.

2. Standard response as above*.

19/02891/HHD Single storey rear extension at 6 Ditchley Road.

1. We have no objection.

2. Standard response as above*.

19/02923/HHD First floor extension at 6 Wychwood Close.

1. We have no objection.

2. Standard response as above*.

19/03068/OUT Erect detached dwelling at 7 Hughes Close.

1. We have no objection to this in principle but would ask that this be built for rental purposes with local applicants preferred(if possible).

2. Standard response as above*

19/03132/S73 Variation of condition 2 of permission **19/01144/HHD**.

1. We have no objection.

2. Standard response as above*

6. To deal with correspondence.

WODC. Use of £815 grant - to contribute toward emptying 2 bins at Spendlove.

WODC. Empty houses. Councillors to inform Clerk of known properties to pass to WODC.

OCC. 20mph scheme signage. Cost of new and amended signs circa £9k as per quotation. Mr Morgan proposed that this be agreed, seconded Mr Kenrick. **F 8, A1.** Clerk to ensure that the electrical connection/disconnection work is necessary.

OCC. Retention of weight limit (7.5 tonne) on river bridge. Council unanimously supported the OCC proposal to make this permanent.

High Sheriff Award. Nominations and reason/citation to Clerk a.s.a.p.

Greenbarns. Honours Board quotation agreed on a proposal from Mr Potter, seconded Ms Ely.

RBL. Thank to wreath Layer (Mr Hill) noted.

D MacCalmont. Public meeting re Wilderness noted.

Zurich. Closure of issues re Glebe House/Cemetery tree claim. Without any settlement.

Environmental Working Group. Terms of reference and membership proposed using local experts in specific areas. Public meeting will be arranged for early January 2020 as rooms for December 2019 booked. Add report to main agenda monthly.

7. To receive reports with reference to Charlbury.

a) County Councillor. Liz Leffman reported as follows:

- OCC have agreed the 20mph scheme for Charlbury formally. Extension of 30 limit on Spelsbury Road to form part of future considerations (Traffic Group).
- Electric charging points for WODC Car Parks out for tender.
- Overgrown hedge at Bowls club being dealt with (land ownership issues).
- Nine Acres footpath (Nine Acres Lane to Community Centre) has been cut back by Nine Acres group.
- Gullies - details of blockages to be sent to her to chase up.
- Tree works at Hydac. OCC doing this and new trees are to be planted. Issue being dealt with.

b) District Councillor. Andy Graham reported that WODC have appointed a Climate Change Officer. Work in progress.

8. To consider the Neighbourhood Forum.

Mr Kenrick had circulated an email and update prior to the meeting. He outlined progress on the consultation and was pleased that some 105 responses had been received. WODC and OCC appeared to be taking this seriously with lengthy detailed and useful responses (circulated) and feed back issues to him as the plan is a Council one which is important. The Chairman thanked Mr Kenrick and his group for the continued work and input to this matter.

9. To consider ad-hoc grants.

The Clerk reported on two applications: Charlbury Day Centre and Volunteer Link-up (West Oxon).

Mr Kenrick proposed: £500 for the Day Centre
£250 for Volunteer Link-up

seconded by Ms Reason and agreed unanimously. Cheque to be prepared in December.

10. To consider the Precept meeting December 11th.

The Clerk reported that the Finance committee had met and agreed a draft budget which had subsequently been costed and circulated to them. Subject to any comment, papers will be circulated on 4th December to all.

11. To receive an update on the Pavilion extension project.

Mr Morgan reported that the roof was now complete and scaffolding had been removed. Doors and windows will arrive tomorrow and then be fitted to secure the building. Fund raising continues and a licence application is due to be made to WODC shortly.

12. Questions to the Chairman.

Mr Kenrick raised the surgery schedule for 7th December. Ms Reason will do this for 1 hour (other engagements).

Walkers are Welcome - National litter pick March 2020. Mr Kenrick to circulate details - next agenda.

There being no further business the meeting closed at 8.45pm.

Signed.....
Chairman