

Meeting of Charlbury Town Council held on Wednesday 21st February 2018
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R N Potter, Mr V Hill, Mr R Prew,
Mr P Morgan, Mrs J Burroughs, Mr R Fairhurst, Dr A Merry,
Mrs K Broughton, Ms L Reason.

Apologies: Mr R Puttick. Mrs N Ely, Ms L Leffman (County & District Councillor).

Prior to opening the meeting, The Chairman welcomed those present (6 members of the public) and Kaye Leggett, Chair of Governors at the Primary School. The Chairman wished to take the report from Kaye after item 1 on the agenda.

He went on to report that he had attended the funeral (today) of Mr Ernie Akers, a former Councillor and Chairman of Nine Acres management committee. The Clerk had spoken to the family, the Chairman had sent a card. Mr Potter also attended the funeral.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Prew and agreed.

Item 13 h. School Governor report. (Brought forward)

Kaye Leggett, Chairman of Governors, addressed Council and made the following points:

- School Expansion. OCC have gone quiet, however a feasibility study has been undertaken.
- Use of Community Centre Monday - Thursday pm not fitting in well with school life. To be reconsidered to seek a workable usage.
- Numbers. 189 pupils with limited vacancies - this is reflected in reduced funding for next year of some £30k. Less pupil premium children in school will result in a further loss of £10k.
- Council thanked for grant in 2018/19 of £2100 for ICT equipment.

There were some brief questions answered by Kaye who was thanked for attending.

2. To deal with matters arising.

Local Plan. Planning Inspector has made recommendations on sites within the AONB and the Burford Charlbury sub area. This will affect the Jeffersons Piece proposal which will be removed from the Local Plan and judged on stricter criteria should it be represented/resubmitted. Exceptional circumstances have to be demonstrated to gain approval. Outcome awaited.

GWR meeting. About 100 people attended the open meeting hosted by Robert Courts MP. Complaints were put forward strongly but mostly apologies tendered for poor service. Hopefully those present listened to concerns and will deal with them.

Section 106 paper from Liz Reason. A meeting was held with Giles Hughes and Phil Shaw of WODC; also attended by Mr Kenrick, Ms Reason, Ms Leffman and the Clerk. Some useful advice was received and how to include this in the N/H Plan for infrastructure delivery, identifying projects, costs and priorities.

1, Police House, Hixet Wood. Open Space. Meeting to discuss management with Vanderbilt to be arranged and a similar one with Ede re land at Lees Heights/Little Lees.

Traffic Working Group. 2 further meetings have been held, one with OCC re 20mph speed limit implementation and one including representatives from Speed Watch group and Movement group of the N/H Forum. The Chairman will present a report to the March meeting.

3. Declaration of Interest.

Mr Kenrick, Mr Fairhurst, Mr Morgan, Mrs Broughton and Ms Reason declared an interest in planning application **18/00378/LBC**.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid and explained these to those present. Dr Merry proposed that the accounts be paid, this being seconded by Ms Reason and carried. Accordingly cheques were signed by three Councillors.

The Clerk reported that an account had been opened in the name of the Town Council at Barlows' Timber Yard (Combe) to expedite purchase of often used materials. A credit limit of £1000 had been offered by the Company which is more than adequate.

5. To receive a report from the Planning Committee.

The meeting took place on 19th February at 8.00pm. The following three plans were considered.

18/00199/HHD Single storey timber outbuilding to replace existing shed at Brae Rise, Crawborough.

1. We have no objection.

18/00204/HHD & 18/0205/LBC Reposition entrance gates in existing boundary walls and extend boundary wall to enclose site at Talbot Barn, Thames Gardens.

1. We have no objection.

18/00378/LBC Internal alterations to layout to both ground floor and basement at 39 Sheep Street.

(note the declarations of interest at item 3 - those parties took no part in this)

Mrs Burroughs chaired this part of the meeting.

1. We have no objection.

6. To deal with Correspondence.

P Shaw. WODC Development Manager. Position statement re development proposal at Jeffersons Piece.

J Hillborne, WODC. Street name for new road off Woodstock Road. Four names were put forward for consideration and a random draw took place. The 'winner' was Wilkins Way. Clerk to inform WODC.

OCC. Salt Way and bid for opening up as a BOAT (Byway Open to All Traffic). This was considered an important byway with a great heritage and containing an SSSI. It is currently a restricted byway and that is the challenge seeking to open it to all traffic with the usual consequences. There are also 'red book' plants in the area. Mr Fairhurst proposed that Dr Merry write a strongly worded rebuttal to this proposal which was seconded by Ms Reason. **F 9, A 0.**

Stuart Parker. Enquiry re Town Council policies for sub dividing large plots to provide starter homes. The Clerk had sent a copy of the Council's position statement on housing development.

A Pickard. Request to use Mill Field for the Riverside Festival 28/29th July. Mr Potter proposed that use was agreed, free of charge but subject to usual conditions and WODC licence, seconded Mr Reason and agreed.

J Holah. Planting of verge near Millennium gate entrance to Nine Acres. A cautious approach was urged via the County Councillor to obtain OCC consent (owner).

Air Space changes. Brize Norton and London Oxford consultation. No comment to be made after consideration/advice received.

Cotswold AONB. Any comments to the Clerk. Dr Merry saw no problem.

C Drummond-Chew. Send details of Tony Graeme's proposals for dealing with right of way at Festival and diversion.

Town entrance boards. Dr Merry and Mr Fairhurst to produce a proposed design for consideration.

Inspector Hookham, TV Police will attend the April Planning Meeting start therefore is 7.30pm.

12. To consider responses to the Mill Field management plan (brought forward).

Mr Potter thanked Dr Merry and others plus all respondents for the revised plan. It was agreed that the sub group would meet to look at the implications of some suggestions, to amend the plan accordingly and bring back to next Council meeting (proposed Mr Potter, seconded Mr Fairhurst **F 8, A -.**

7. To consider the Neighbourhood Forum.

Considerable information had been circulated prior to the meeting concerning the future direction/timing of the N/H plan and recommendations for consideration from the CL Plan groups (Community Action Plan). All concerned were commended for their work and Mr Terry's decision to stand down in the near future was noted. He was to be congratulated for his efforts. There was considerable discussion concerning priorities and budget. It was agreed that the N/H plan would

consider the proposals involving others if needed. The Clerk will produce a summary of Meryl Smith's submission on behalf of the CAG.

8. To consider a response reference Publica.

To March agenda.

9. To consider an agenda for the Working Group meeting 14th March.

The following agenda was agreed:

1. Recognising contributions to the Community.
2. Is there a place for public art in this community. Use of Oliver Watney room.
3. How to take the Community Action Plan forward.

The meeting will start at 8.00pm.

10. To consider the APM April 6th.

The Clerk to make the usual arrangements. The Chairman said that he expected and hoped that all Councillors attend this time.

11. To consider a report from the February Surgery.

Dr Merry and Mr Prew were thanked for officiating. Issues raised were:

- Parking
- Speed
- Potholes
- New Development

All were passed to the County and District Councillors for follow-up/action.

13. To receive reports.

- a. Cemetery. Some fallen branches to be moved.
- b. Corner House and Memorial Hall. Report and minutes circulated. Mr Prew reported a major problem with the area around the roof light in the dumb waiter upper room - rotten timbers and water ingress. The Street Fair is struggling to attract helpers.
- c. Mill Field, Watery Lane and bridges. Covered at MillField discussion.
- d. Nine Acres. Report circulated.

- e. Quarry Lane and Ticknell. Report circulated. Wychwood project setting up a Woodland Group. Mr Potter has asked to be involved. This was agreed. Some rubbish to be picked up. Clerk to ask Mr Jackson to do this.
- f. Wigwell. Report circulated. Friends meeting 22nd March.
- g. Gifford Trust. Report circulated.
- h. School Governor. See earlier minute.
- i. Transport/Station. Poor service, 'jam tomorrow'.

There being no further business the meeting closed at 9.36pm.

Signed.....
Chairman