

Meeting of Charlbury Town Council held on Wednesday 28th June 2017
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R Prew, Mr R N Potter, Mr V Hill,
Mr R Fairhurst, Dr A Merry, Mrs J Burroughs, Mrs K Broughton,
Mr P Morgan, Mr R Puttick, Ms L Reason and Ms N Ely

The Chairman opened the meeting and explained to those present, including some 8 members of the public, the 'rules' of the meeting as Mr Andrews had asked to address Council.

The Chairman explained that Mr Andrews would address Council and that there would not be questions/answers although there was a relevant item later in the agenda.

Mr Andrews then addressed members and referred to his 25 years as Chairman of the Corner House and War Memorial Hall Charity. He wished to air issues of concern relating to the above following his resignation as Chairman.

He identified some of the issues facing the Corner House, grade 2 listed; access, poor heating, not modern and questioned the ability of the managing trustees to take forward strategic plans to address some or all of those issues.

He asked that Council consider how a new arrangement might be implemented to take strategic plans forward with the managing trustees dealing with day to day management only.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Morgan and agreed.

2. To deal with matters arising.

Ede Developments. Following the withdrawal of the Wychwood Project the land management needs to be discussed further. Chairman and Clerk to meet Mr Ede to discuss and report back.

Surgery. Mr Prew thanked for manning the last surgery. The next one is August 5th and will be undertaken by Ms Reason and Mrs Broughton.

Traffic issues. One note only received so far.

20mph meeting. To be arranged to include the County Councillor.

Meeting - West Waddy re Jeffersons Piece housing. The Chairman and Clerk had met representatives on 26th June. West Waddy was given a copy of the Council's position statement.

T Pierpoint of GWR. Will attend on 24th July at 7.30pm.

D Sharman, Centenary Fields. Meeting has been held. Nine Acres committee to consider the proposal (supported by Charlbury RBL).

Speedwatch. In correspondence.

Countryfile Live. Chairman attended briefing and raised issues re clash with Wilderness.

Mr Potter. Congratulated Ms Leffman on her election to County Council.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid and explained these to those present. Mr Potter proposed that these be paid, seconded by Mrs Broughton and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:

17/01666/S73 Non compliance with condition 2 of permission **16/04167/FUL** to allow changes to access at Woody Lane House, Woody Lane.

1. We have no objection.

17/01875/S73 Variation of condition 2 of permission **16/01318/FUL** to allow changes to the access from plot 2 to the highway at Elmstead, Crawborough.

1. We have no objection.

17/00889/FUL Demolish existing Police House and adjacent garages, erect 8 cottages with access from Hixet Wood at Police House, Hixet Wood.

Following discussion it was agreed that the previous comments be re-submitted with the following addition:

- With regard to the amended application we believe, that despite the reduced number of houses proposed, a section 106 or equivalent contribution be sought for community facilities should this proceed. All previous residents comments received should be given careful consideration.

6. To deal with Correspondence.

OCC. Adult Learning - noted.

J Holah. Speedwatch - further information on costs noted.

Dr Merry. Room at Corner House when library vacate premises - noted.

H Erikson. Speed monitor on Spelsbury Road. Mr Potter proposed that this be arranged with OCC, seconded Mr Morgan and agreed.

NHS. Letter passed to N/H Forum for inclusion in N/H plan debate.

Chronicle. Note to say that there will not be a charge in future for including the TC Report.

Mr Andrews. Various letters re Corner House. Mr Morgan proposed that the issue of management of the Corner House be an agenda item for the July meeting, seconded Ms Reason.

F 9, Abst. 1. The Clerk read out the current trustees as listed on the Charity Commission site. Information to be circulated for next meeting. Note that Dr Merry has resigned as a trustee. The Chairman said that the TC is the custodian trustee only and does not have management responsibilities. Mr Prew expressed concern that there is a view being expressed that the managing trustees cannot do their job after several years without issue.

Cotswold Conservation Board. Change of contact for Cotswold Warden work from Dave Scott (retiring) to Mr Hague and Mr Simper (Charlbury residents).

Tom Pierpoint. Will attend July planning meeting.

RBL. Support for 9 Acres as a Centenary Field noted.

Kate Sissons. An email re the waste bin at the Old Fire Station had been circulated. Ms Sissons addressed the Council at this point by invitation of the Chairman (there had apparently been a misunderstanding of her wish to address Council this evening). She went on to outline her concerns:

- Bin close to her entrance
- Bin enabled easy access for intruders
- Rat issue/bin often overflowing
- Bin needs to be moved elsewhere

Ms Sisson was concerned at the reception given to her and went on to say that the reception from Councillors was not very nice and that laughter and ridicule were unacceptable.

Following some debate it was agreed that the site would be revisited and a report made at the next meeting as to possible actions.

7. To adopt the 2016/17 accounts.

Following internal audit the Clerk circulated information to be sent to the external auditor which required Council approval.

Accordingly Ms Reason proposed that Section 1 of the annual return be signed as required, this being seconded by Mrs Broughton and agreed. **F 11, A 0.**

Dr Merry proposed that section 2 of the annual return be signed as required, this being seconded by Mr Morgan. **F 11, A 0.**

Accordingly the document was signed and dated by the Clerk and Chairman

8. To consider the Neighbourhood Forum.

The Chairman reported that the advertisement for land owners' submissions had been placed with one response so far. (Closes 30th June.)

Open mornings/evenings had been held with some 30 online responses received. The coordinator is working on sections of the plan (draft) at present.

The CLP group remains active in producing an action plan for the Town Centre.

9. To agree meeting dates for 2017/18.

The draft list was approved for submission to the Corner House caretaker on a proposal from Mr Potter, seconded Dr Merry and agreed (subject to room availability).

July meeting dates changed to 24th & 25th (Clerk's holiday).

10. To consider the Corner House Open Day.

The Chairman reminded those present that the Council had agreed to participate on 8th July (10am -1pm). Dr Merry was asked to produce papers for the day.

11. To consider a possible Cotswolds National Park.

Dr Merry reported that the executive of the CAONB had discussed this, in favour to varying degrees. Parishes he represents and has spoken to have been supportive. In the Autumn a summary will be produced and circulated for comment. Dr Merry will keep Council posted on progress/action needed.

12. To receive a report from the transparency group.

Following the circulation of a report, discussion centred on the use of the library by the Town Council when it becomes vacant and has been 'restored' by OCC as per the lease requirements. Agenda item for July to discuss further. Mr Prew pointed out that the Council would need to make a proposal to the trustees and they could then consider terms, rent etc.

13. To consider Mill Field Management.

Dr Merry introduced the draft paper he had circulated and said that he had received some comments on this from Mr Potter. It would be appropriate to convene a sub-committee meeting to prepare a draft management plan to be circulated to Councillors in time for comment/consideration at the August meeting.

14. To receive reports.

- a. Cemetery. Some tree work was necessary as a bough had fallen. Boward Trees have done the work as it was considered a safety issue.
- b. Corner House and Memorial Hall. Congratulations were offered to those involved in the recent open gardens which raised £6,600. Mr Potter proposed that a vote of thanks be sent to the Corner House trustees, this being seconded by Mrs Burroughs and agreed. The contribution to the Corner House funds arising from the ongoing book sales organised by Neil Pakenham-Walsh was noted.
Mr Prew reported that he will chair the meetings until the AGM following the resignation of Steve Andrews. Write to thank Mr Andrews for his sterling service over 25 years.
- c. Mill Field, Watery Lane and bridges. Report circulated. Work on the circular walk is complete.
- d. Nine Acres. Mrs Burroughs has circulated the minutes of the last meeting.
- e. Quarry Lane an Ticknell. Mrs Broughton has circulated a report. Vandalism on the Skatepark, removing nuts and fittings. These have been made safe by the Council's contractor. Some parts may be needed to be ordered from Bendcrete, the original installer (D Handle).
- f. Wigwell. Report Circulated. Annual salvia count done. Event on the site this coming Saturday
- g. Gifford Trust. Report Circulated. It was noted that passivehaus standards had been reached for the building, a notable achievement.
- h. Transport/Station. A brief report was given. Claire King to be invited to September meeting (Station manager).
- i. Neighbourhood Plan. See agenda item 8.

15. Questions to the Chairman.

Two matters were raised:

- 1. Engagement with residents to promote candidates for future elections.
- 2. Congratulations to be sent to the organiser of the Arts Festival (Tony Lloyd).

There being no further business, the meeting closed at 9.28pm.

Signed.....
Chairman