

Meeting of Charlbury Town Council held on Wednesday 29th March 2017
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mrs J Burroughs, Mr P Morgan, Mr R N Potter, Dr A Merry, Mr R Puttick, Mrs N Ely, Mr Fairhurst.

Apologies: Ms L Reason, Mrs K Broughton, Mr R Prew, Mr Rose, County Councillor, was unable to attend.

Prior to opening the meeting, Jane Woodley and Catrin Weston addressed Council with reference to Mill Field. A presentation followed (notes to be forwarded) outlining their view of Mill Field and its management - for which the Council was thanked. As a public amenity the field is well used and they would wish this to remain the case.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Morgan and agreed nem con.

2. To deal with matters arising.

Ede Developments. A further meeting has been held to discuss the management of land adjacent to this development at Little Lees. This was attended by Mr Kenrick, the Clerk and Sharon Williams (Wychwood Project). Encouraging discussions/negotiations will continue.

Mr Potter asked if the site could be used for allotments. The Clerk replied that this had been suggested but excluded under the planning consent requirements for management of the land.

Robert Courts. A useful meeting had been held. Some replies awaited.

Nine Acres. A further meeting had been held and the Club were due to arrange on AGM at which a new committee would be formed to take the development forward. A steering group would now be the vehicle for this.

Centenary Fields. Meeting to be set up to include Mr Potter and Derek Fowler in due course.

20mph zone. Mr Kenrick, Mr Fairhurst and the Clerk had met Mr Kirkwood of OCC to discuss further the zone preferred by the Town Council. Mr Kirkwood agreed to produce a proposal for consideration.

APM. Mr Potter had been told that the date was not published in The Leaflet. It was widely published elsewhere.

Transparency Group. Mr Puttick reported that a meeting would be called in two months or so.

3. Declaration of Interest.

It was noted that Mrs Broughton (an applicant for planning consent) was not present at the meeting and that an application from Mr Evans (a N/H Forum member) had no impact on three Councillors who also serve on that body.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid and explained these to those present. Dr Merry proposed that the accounts be paid, this being seconded by Mrs Burroughs and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

At the Planning meeting on Monday 27th March, Rue Swabey and Guy Ker addressed the Council with reference to Mill Field (near neighbours/riparian owners). Reference was made to the need for a management plan and suggestions for wildlife management were made together with comment concerning a section of bank repair and buffer zones to banks for wildlife movement (reduced grass cut).

Mr Potter suggested that an ad hoc committee be formed to consider Mill Field management in due course. The Mill Field was purchased in 1964 by public subscription.

Dr Merry proposed that a small group be set up to consider the management of Mill Field. This will take into account all users of the field, measures to protect and attract wildlife and will report back to the Council at the May meeting. Residents and interested parties will have the chance to put forward their views and expert advice will be sought. This was seconded by Mr Potter. **F 6**

Abst 1.

Group to include Mr Kenrick, Mr Potter, Dr Merry, Mrs Burroughs and Ms Ely.

The following plans were considered:

Mr Morgan was thanked for taking notes in the Clerk's absence.

17/00419/FUL New two storey split level house at the side of 3 Lees Heights.

1. Can neighbours comments be taken into account.
2. Otherwise no objection.

17/00461/HHD Erect outbuilding to rear of property at Ambleside Farm, Ditchley Road.

1. We have no objection.

17/00487/LBC, 17/00486/HHD Internal and external alterations at Old Church Farm, 1 Park Street.

1. We have no objection.

17/00526/HHD Alterations and single storey extension at Millers Barn, Dyers Hill.

1. We have no objection.

17/00577/HHD Replace roof and windows on existing conservatory at 16 Ticknell Piece Road.

1. We have no objection.

NB: Mrs Broughton was not present at the meeting.

17/00606/HHD Construct detached outbuilding to provide garaging and storage at Hundley House, Hundley Way.

1. We ask that this be conditioned to the occupancy of Hundley House to avoid the establishment of a separate dwelling.
2. Otherwise no objection.

17/00654/HHD Alteration and extension at 3 Sandford Rise.

1. We are concerned at the closeness of this to property No 2 in terms of future maintenance.
2. Otherwise no objection.

17/00725/HHD Construct sun room extension at Mill House, Dyers Hill.

1. We have no objection.

17/00793/HHD Orangery to rear of Thames Cottage, Thames Street.

1. We have no objection.

6. To deal with Correspondence.

WODC. Election timetable - need for candidates.

WODC. Naming of new development at Little Lees. Council to suggest Bartlett Close and Potter Close to reflect two previous owners of the land - proposed Mr Morgan seconded Mrs Burroughs

F6 Abst 2.

OCC. One Oxfordshire - noted.

DCLG. To agenda item 11.

D Fowler. Nomination to LH & T Charity. Mr Potter proposed Mr Prew seconded Mr Fairhurst and agreed.

Mr Green, Solar Farm. Boundary Walk agreement to pass over land.

Rue Swabey. Mill Field - had been invited to speak at Monday's meeting.

R Courts. Send copy of letter to D Cameron re housing.

Mrs Epps. Noted. To be dealt with at OCC walkabout (yellow lines, Dyers Hill).

Riverside. Acceptance of conditions of use for Mill Field noted.

Cornbury. Event timetable to be circulated. Try to arrange to meet Lord Rotherwick at Cornbury.

Mr Clemence. Station Car Park. Clerk to chase GWR.

Mrs Barnett. Chase Harriet Baldwin to maintain flower beds at the Cemetery.

Dr Merry. Cotswold AONB - National Park status. Letter from Dr Merry to be circulated - next agenda or June agenda.

7. To receive reports with reference to Charlbury.

a) County Councillor.

Rodney Rose sent apologies due to illness. There was therefore no report.

b) District Councillors.

Andy Graham reported as follows.

- Youth Theatre - presenting Blood Brothers next Thursday in conjunction with CADS.
- Possible Council representation on the Governing body for the youth theatre.
- Chipping Norton Hospital campaign - actively helping in this matter.

Liz Leffman reported as follows:

- Sect 106 signed yesterday for Rushy Bank.
- New Waste facility at Enstone airfields - under consideration but new kerbside collections may affect decisions/costings.
- Garden Waste collection now to be paid for £30p.a.
- Mill Field - very well used and appreciated. Needs to remain so.

8. To consider the Neighbourhood Forum.

In the process of recruiting an administrator.

Meeting being arranged with Astrid Harvey of WODC.

Locality Funding - being pursued.

Need for conservation area assessment to be stressed.

C.L.P. Still working under guidance of Meryl Smith.

9. To agree a position statement on new housing development.

Mr Fairhurst was thanked for producing an excellent document and Mr Morgan proposed that this be adopted until superseded by the N/H plan, seconded Mr Potter. Unanimously agreed.

10. To consider the April Surgery.

This was due to take place on April 1st. Mr Puttick will be in attendance.

11. To consider the DCLG loan approval and source of monies.

Mr Potter proposed that the loan be taken out with Public Works Loan Board and of need be taken in two tranches (subject to time limitations) of £130k and £70k. Letters to be sent to recipients setting out clearly the conditions attached to the grants. This was seconded by Mr Fairhurst and agreed. **F 6 Abst 1.**

Mrs Ely left the meeting at 9.18pm (unwell).

12. To receive a report from the Working Group (8th March).

A brief set of notes had been circulated by the Clerk. Councillors to send traffic related concerns to the Clerk to enable/inform a meeting with James Wright of OCC. Report noted.

There being no further business, the meeting closed at 9.20pm.

Signed.....
Chairman