

Meeting of Charlbury Town Council held on Wednesday 25th November 2015
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr W Hackmann, Mr R Prew, Dr A Merry,
Mr R N Potter, Mrs S Finch, Ms H Baldwin, Mrs V Pakenham-Walsh,
Mt T Skelton.

Apologies: Mrs K Broughton, Ms L Reason, Mr R Fairhurst, Ms L Leffman (District Councillor),
Mr R Rose (County Councillor).

Prior to opening the meeting, the Chairman made the following points:

He had attended an OCC workshop for Town and Parish Councils which was a follow-on from the meeting attended by Ms Reason and Mr Fairhurst previously (devolved services etc.).

He will be attending 1st December WODC meeting for parishes and he has submitted questions.

7th December - Waste and Recycling consultation.

He has been invited (as a partner) to the Gifford Charity Champagne reception at Ditchley Park on December 5th (not in his official capacity).

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that the minutes be signed as a correct record, this being seconded by Dr Merry and agreed.

2. To deal with matters arising.

Dean Pit Replacement. A second exploratory meeting was scheduled for November 18th but has now been cancelled as further information is awaited.

Verge Maintenance. in correspondence.

Pension Regulator. In hand.

Wilderness Festival. The Chairman is in touch with Rufus Lawrence re the public meeting which will be held in January 2016 to review the 2015 event and outline plans for the 2016 event. Need to ensure that dates and times are suitable to enable maximum attendance.

December Surgery. Mr Prew and Mrs Pakenham-Walsh will attend (Dr Merry now unavailable).

Lees Heights Scheme. The Chairman and Clerk had met with Mr J Ede and Mr D Ede on Tuesday 24th November to raise issues relating to the development. There are some issues needing to be resolved as part of the section 106 agreement, these include play equipment, land management, affordable housing and local connection. Messrs. Ede are happy to involve the Council in such decisions with WODC. Nothing is 'set in stone' and can be discussed over time.

3. Declaration of Interest.

Interests were declared as follows:

Mr Fairhurst, planning application 15/04050/S73 (discussed on 23rd November and he left the room).

Dr Merry, as a cheque recipient, took no part in the vote.

4. To sign orders for payment/receive report.

A list of accounts to be paid had been circulated by the Clerk and explained in detail.

Mr Hackmann proposed that the accounts be paid, this being seconded by Mr Potter and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered at the meeting on November 23rd:

15/03626/FUL & 15/03627/LBC Internal alterations, re-design pub garden and car park, change of use of existing barn to form bedroom accommodation for the Inn at Bull Inn, Sheep Street.

1. We have no objection and welcome the increased provision of accommodation.
2. We are pleased to see that this is remaining as a business premise.

15/03904/ADV 2 non-illuminated signs in existing alcoves facing Enstone Road at the Co-op Store, Enstone Road.

1. We are the applicant.
2. We have no objection.

15/04050/S73 Non compliance with condition 3 of consent 08/1153/P/FP to allow shop to be open until 6pm on a Saturday at The Good Food Shop (Deli) at 39 Sheep Street.

1. We have no objection.

15/04068/LBC Install window in North elevation at China Cottage, Park Street.

1. This is a prominent part of the Conservation Area and the removal of the bush will expose blockwork which is entirely out of keeping, visually, on this listed building.
2. Care must be taken, if a window is installed, to ensure that the above is mitigated as far as possible.

WODC to be asked about issues at the Bull Inn and the Shoe Shop in Sheep Street.

6. To deal with Correspondence.

WODC - Naming of new development. Town Council preferred 'Kearsey Close' to the name nominated. The Chairman had spoken to the family who did not object. If not 'Kearsey Close' then it should be simply 'Ditchley Road'.

OCC. Verge Maintenance data. Noted. To be discussed at a later date by targeted working group.

Farmers Market. Change to organisation. Letter to be sent thanking Messrs. Potter, Watts and Burroughs for the work they did in starting up and running the markets to date. (To TVFm)

Clive Salisbury. Sheep Street issues. Clerk has responded. OCC response following site meeting awaited.

Ian Cox. Path from Rushy Bank to Cornbury and involvement of Town Council in section 106 discussions with WODC. Agreed as a good idea on both counts.

Joe Newby. Response re WREN grants. Copy letter to OCC via Rodney Rose. Loss of grant source locally is significant (if OCC close Dean Pit).

RBL. Thanks to Mr Kenrick for laying wreath at Remembrance service.

G Chambers. Planning observations re property in Sandford Park noted. Issues arising from this to be raised by Chairman at WODC parishes meeting.

CWGC. Noted that the donation of £32 per annum for grass cutting will now cease (cost cutting measure) though stone clearing and maintenance remains their responsibility.

7. To receive reports with reference to Charlbury.

Reports from Rodney Rose and Liz Leffman were read to those present by the Clerk.

Councillor Graham was not present to give his report.

8. To consider the Neighbourhood Forum.

Dr Merry reported that the questionnaire was almost ready for circulation/approval and believed that this would be offered for approval by the Town Council before Christmas.

Some questions were raised in respect of the options for completion - i.e. hand or electronic and how this would be monitored/controlled.

9. To consider a letter to the Government objecting to the extension of Right to Buy to affordable homes owned by Housing Associations.

The Chairman had previously circulated a draft of the proposed letter. There were some minor amendments suggested and Mr Potter proposed that with these made the letter be sent, seconded Mr Hackmann and agreed.

The Chairman was thanked for his work on this. Distribution to Prime Minister, WODC (Chief exec, and Leader). Copy to District Councillors.

10. To consider 'ad hoc' grants.

There were three applicants. Mr Hackmann proposed the following:

Witney CAB.....£100
Oxfordshire Assoc. for the Blind.....£100
Youth Theatre, Charlbury.....£500

This being seconded by Mr Prew and agreed nem con.

11. To consider the Precept meeting.

The Clerk circulated minutes of the meeting of 11th November together with papers setting out a proposed draft budget for consideration on December 2nd. Copies to those not present and agenda to notice boards.

There being no further business, the meeting closed at 9.18pm.

Signed.....
Chairman.