

Meeting of Charlbury Town Council held on Wednesday 29th July 2015
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Dr A Merry, Mr R N Potter, Mr R Prew,
Mr R Fairhurst, Mr W Hackmann, Mr T Skelton, Mrs V Pakenham-Walsh,
Mrs K Broughton, Ms H Baldwin, Ms L Reason.

Apologies: Mrs S Finch.

Prior to opening the meeting, the Chairman reported that he had agreed to move agenda item 7 to enable District Councillor, Andy Graham, to report and attend another commitment.

He went on to congratulate and welcome Tom Skelton to the Council following his recent election.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mrs Broughton and agreed.

2. To deal with matters arising.

AGM of Witney CAB. The Chairman reported that he had attended a useful session. He was impressed with the success and set-up. To be renamed WOCA.

Licensing of Rev. Dr S Welch - went well. She is likely to want to become involved in the community and may wish to address Council.

Defibrillator training. Mix of day and evening best during September. Room needs to be disabled friendly. Co-op monies collected. Clerk to speak to manager.

Election. Tom Skelton was congratulated on his success and the other candidate (Mr Clemson) thanked for coming forward.

Wilderness. Q & A session held on 28th July at The Bell Hotel. There were two sessions - 3pm and 7pm. Complaints phone number is on the Charlbury website. Useful sessions though attendance low.

Sheep St./Park St./Browns Lane. OCC officer and Mr Rose were met on site. Scheme suggestions to follow for consideration and costs.

Wigwell. Lease transfer now complete.

Accounts. The Clerk updated Councillors on progress of audit and the response to supplementary questions raised by BDO.

Boundary Walk 2016. Rogation Sunday is 1st May 2016.

Riverside Festival. Went well. Some children were stung. Mr Potter to treat wasps' nest. Some issues to note: Insurance document late, Cars near Jubilee Bridge (fire risk), glass on site (video). No complaints. Organisers to be congratulated.

Bus Services. Mr Fairhurst provided an update.

Wigwell. Letter to residents and grand opening to be discussed with Project Director and Chairman.

3. Declaration of Interest.

Dr A Merry declared an interest of item 4 as a cheque recipient.

7. To receive reports with reference to Charlbury (brought forward).

District Councillors:

Mr A Graham reported as follows:

Busy time recently.

Planning - Little Lees deferred. Solar Farm approved. Sturt Close play area - land to be developed by Cottsway but a play space is due to be included. Youth Theatre - he is reinstating this at the Shed.

Liz Leffman reported as follows:

Working with other Councils and WODC to seek a solution to the loss of Dean Pit - perhaps with local councils support financially. Report to be produced on a number of options.

Fly tipping around bins at Spendlove to be taken up.

Solar Farm monies may assist in waste facility.

County Councillor:

Rodney Rose reported as follows:

Met on Monday 27th to seek solutions to issues in Park Street, Sheep Street and Browns Lane.

Narrow streets are a problem.

Highways and Planning - OCC is a statutory consultee without decision powers. Highways professional has to take account of Dtp regulations. WODC planners take the final decision.

Cabinet have started a consultation on Household Waste recycling centres. Savings have to be made.

Met Young Dementia to consider Ticknell Piece site.

Dix land fill site to close at the end of 2016 (loss of WREN grants).

4. To sign orders for payment/receive report.

The Clerk explained the accounts to be paid having previously circulated a list.

Mr Hackmann proposed that the accounts be paid, this being seconded by Ms Reason and agreed. Dr Merry took no part in this matter. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Ian Cox, Marjorie Glasgow and Paul Jenkins attended the planning meeting accompanied by a number of the Sports and Social Club committee. Ian provided an update on the progress toward building the Community Centre which now has planning consent (likely start Jan 2016). There are sufficient funds in place for the core building. Estimates show that for completion a further £500k will be necessary and there are optimistic reports that Sport England will help with this.

The dialogue with the Sports and Social Club continues with temporary alternative venues being sought by them.. Some discussion took place with respect to possible venues and fund raising schemes designed to pay for an area of the proposed new building as a space for them to use.

The following plans were considered:

15/02026/HHD Amendment to permission **13/1076/P/FP** at Broadstone Farm, Ditchley Road.

1. We have no objection.

15/02206/HHD Alterations and extensions at 21 The Green.

1. We have no objection.

15/02409/HHD Two storey extension at 4 Thames Gardens.

1. We have no objection.

15/02439/CLP Certificate of lawfulness to allow conversion of roof space at 2 Tanners Court.

1. We have no objection.

15/02447/HHD Extensions and alterations at 11 Nine Acres Lane.

1. We have no objection.

15/02457/FUL Erect shed and lean to storage at The Memorial Hall, Browns Lane.

1. We have no objection.

6. To deal with Correspondence.

Ms Reason. Bus shelter at Fiveways. It is not possible to move the shelter as it would affect the sight line for traffic at the junction. The bin could be moved. There was some evidence to indicate that the shelter is used. The position is not ideal but the best compromise available. Has been discussed with OCC officers on several occasions previously.

Allotment issues. Concern at the lack of cultivation of some plots.

Letters have been sent to occupants giving three weeks to rectify or respond in another way. Notice to quit can be given (one month's notice). Meeting to be held at Oxpens on 12th August at 7pm to discuss progress.

RBL. Remembrance Parade 8th November. Peter Kenrick will lay the wreath.

OCC. Meeting to discuss savings. Ms Reason and Mr Fairhurst to attend.

8. To consider the Neighbourhood Forum.

Car parking at Spendlove centre. First meeting has been held to consider the matter. A brief report from the Clerk suggested that the traffic sub-committee consider a number of issues and report back. Meeting to be convened.

There was discussion regarding the questionnaire to be issued and the inclusion of some questions designed to give some statistics about the understanding of local council roles and potential increases in Council Tax levy to pay for projects identified. It was considered that a brief note in the Chronicle might be used to express the role of the Town Council.

The questionnaire will be tested before issue to all households, Help will be available to complete if required.

The question as to who represents the Council on the Forum was raised by Mr Potter. Currently the representatives are Ms Reason and Mr Prew. Dr Merry attends in his own right.

Mr Prew agreed to Dr Merry assuming the role as the Council's second representative on a proposal from Mr Hackmann, seconded Mr Fairhurst. F 10, 1 abstention.

9. To consider the appointment of a Gifford Trustee.

The Chairman has delayed dealing with this matter pending the election. He has spoken with Mr Skelton to ascertain if he was interested in this role but, at present, Mr Skelton does not have sufficient time available.

Accordingly he has written to Mr P Jenkins seeking information prior to meeting him to discuss the matter further. There will then be a meeting with the Chairman, Vice Chairman and Clerk talking to Mr Jenkins. This will then be brought back to Council (next agenda).

There being no further business, the meeting closed at 9.30pm.

Signed.....
Chairman.