



# CHARLBURY TOWN COUNCIL

## **Meeting of Charlbury Town Council held on Wednesday 26<sup>th</sup> November 2014 at 7.30pm in the Corner House.**

**Members Present:** Mr R N Potter (Chairman), Mrs S Finch, Mr W Hackmann, Mr R Prew, Mrs V Pakenham-Walsh, Dr A Merry, Ms H Baldwin, M/s L Reason, Mr R James and Mr R Fairhurst

Apologies: Mr P Kenrick, Mrs K Broughton, and Mr Rose (County Councillor) and M/s L Leffman (District Councillor)

Prior to opening the meeting the Chairman reported the following:-

He has taken delivery of 49 x 25kg bags of salt. Clerk to arrange distribution.

### **1. To receive the minutes of the last meeting.**

Mr Hackmann proposed that the minutes be signed as a correct record this being seconded by Mrs Finch and agreed nem con

### **2. To deal with matters arising.**

Defibrillator The Clerk updated those present on progress with the siting on the Coop. The store had obtained a quote to fix the box of around £600 and had insufficient funds to cover this. Some fund raising to take place over Christmas.

Dementia Exhibition was held in the corner House on 17<sup>th</sup> October (Town Council request). Plans were explained to around 40 attendees.

20mph speed limit meeting. Mr Ben Wright to attend on behalf of the neighbourhood forum.

Corner House AGM. Chairman attended and thanked all officers and trustees for their work. Same officers re-elected.

Nine Acres AGM. Chairman sent a letter of thanks as he was unable to attend.

Corner House Xmas tree to be erected on 6<sup>th</sup> December.

Remembrance Parade. The Chairman thanked all who attended and Mr Prew for laying the wreath on behalf of Council.

Mrs Pakenham-Walsh had received a reply from PCSO Smith re the Clerks request for speed monitoring on The Slade. The SID equipment is out of action.

### **3. Declaration of Interest**

Mr Fairhurst declared in interest in planning application 14/01589 and 14/01590 left the planning meeting on Monday 24<sup>th</sup> November when the plan was considered.

#### **4. To sign orders for payment / receive report.**

A list of the accounts to be paid were circulated and explained by the Clerk. Mr Hackmann proposed that the accounts be paid this being seconded by Dr Merry and agreed nem con. Accordingly cheques were signed by three Councillors.

#### **5. To receive a report from the Planning Committee.**

Allan Field, OCC Bus Service manager attended and discussed bus service in Charlbury and the revisions to the taxi-bus service to be implemented from December 1<sup>st</sup>. Mr Harrison of Go-Ride was unable to attend. There was a useful question and answer session.

Planning Applications:-

The following plans were considered:

- |                              |  |
|------------------------------|--|
| 14/01452/HHD                 | Single storey side extension and conversion of garage to living accommodation at Sapharey Sturt Road.<br><br>1. We have no objections  |
| 14/01462/HHD                 | Erect side extension together with other alterations at Turret House, Ticknell Lane.<br><br>1. We have no objection.   |
| 14/01515/HHD                 | Erect timber framed conservatory and add porch and log store at 5 Cotswold View.<br><br>1. We have no objection.   |
| 14/01589/HHD<br>14/01590/LBC | Erect link extension between Albright House and The Malt House to form single dwelling. New vehicular access from Market Street at Albright House, Church Street.<br><br>1. The link as proposed precludes any extra parking being accessed from Church Street. This could be re-thought.<br>2. The internal double doors proposed are unlikely to be energy efficient.<br>3. We object to any access being taken from Market Street as part of the stone wall will be lost and possibly the Yew tree in the heart of the conservation area.<br>4. We object to this application and ask that it go to committee and that a site visit is arranged to view the issues.<br>5. There is considerable discussion re this application on the Charlbury website and we ask that officers view this.<br>6. The applicant's agent states that neighbours have been consulted and near neighbours have written to the Town Council to say that this is in fact not the case. |

7. A planning application notice ought to have been posted in Market Street since neighbours notification appears to have been abandoned i.e. all likely affected parties are not made aware.

8. The Town Council has received 16 letters of objection (copies of those not sent direct to WODC attached).

14/01658/HHD Erect single storey rear extension at 4, Quarry Lane.

1. We have no objection.

14/01763/FUL Demolish dwelling and erect replacement dwelling with garage and out buildings at Long Meadow, Church Street.

1. We have no objection.

Planning results None received. Clerk to check on why

## **6. To deal with Correspondence.**

WODC Toilet provision alterations noted. (Possible power source for defibrillator)

Green Gym Donation of £60 agreed. Cheque in December

PCC Letter re non-appointment of Vicar. Mr Kenrick thanked for attending the lunch on behalf of Council (part of the interview process)

Chipping Norton School Trust fund – report noted

ROAR Rally in Witney on 7<sup>th</sup> December noted.

L Reason reported on the Wolfson Economic Prize being won by an Oxford organisation – garden city creation. Liz Reason to speak to Hywel Davies who will follow this up at WODC.

TV Farmers' Market dates noted for 2015

M/s Reason Timing of street lights on and off. January agenda

Dr Merry Blandford Fly in Evenlode – Dr Merry to produce a report for a future meeting to consider.

I Cox Possible development at Rushy Bank, Forest Rd to include self-build, affordable and market housing and the Young Dementia facility.

There was some discussion on this with mixed views of concern at distance from Town Centre but with others welcoming the initiative. It was agreed that the Clerk would liaise with Mr Cox on this matter to preclude any concerns over member interests if a planning application should arise.

## **7. To receive reports with reference to Charlbury**

a) County Councillor Mr Rose was unable to be present

d) District Councillors Liz Leffman was unwell and unable to attend but her report had been circulated

Hywel Davis reported as follows

1. WODC plan to undertake a strategic review of parking or car parks. He is asking for as broad a base as possible.
2. He has put forward a motion to full Council urging relevant agencies to investigate and chase all rumours of child sexual exploitation.
3. Local plan still progressing. 4 years in the making. Likely to recommend fewer house developments than the Government require. Infrastructure issues all handled by different agencies some of which seem to be unwilling to deal with them.

## **8. To consider the Neighbourhood Forum**

A document relating to this item had been circulated to all prior to the meeting. There was considerable discussion on the progress of the group with the following points emerging.

1. Options are being looked at and issues explored
2. A website will be up and running next week to enhance involvement.
3. A space consultant has been useful to the school
4. CLP and NA plan are being taken forward in tandem.
5. Can the group put on paper where they are at the present and why?
6. There is a need to know what is being done, not the mechanism for doing it in order that discussions on the need for a NH plan can be assessed.
7. There may be no-go areas for building (requires NH plan).
8. Do the joint chairs need more support?
9. It was agreed that a meeting should be arranged to discuss issues and take the process forward.

Meeting to include Joint Chairs /Ben Wright/Mr James/Chairman/ Dr Merry and Clerk. Clerk to arrange a suitable date and location.

## **9. To consider a letter re Civic Amenity Facility provision in the North of West Oxfordshire.**

This had arisen from a meeting held in Chadlington which had been attended by Dr Merry and Mr Kenrick. A proposed letter had been circulated with the minutes/agenda. It was agreed that this should be sent to OCC/WODC, District and County Councillors, the Prime Minister and Chadlington clerk.

## **10. To consider ad-hoc grants**

The following proposal was made by Mrs Finch seconded by Mr Prew for the relevant applicants.

Dementia Friendly Charlbury	£200
Witney CAB	£100
Riding for the disabled (New Yatt)	£100
Oxon Association for the Blind	£100
Vitalise	£0

Mrs Pakenham-Walsh believed that only those organisations benefitting Charlbury should be supported and suggested the following

Dementia Friendly Charlbury           £250

Witney CAB                                   £250

This was not seconded

Accordingly the original proposal was put to the vote and carried nem con.

**11. To consider the Precept meeting (December 3<sup>rd</sup>)**

Papers for the meeting were handed out. The meeting will be in the Corner House at 8.00pm.

There being no further business the meeting closed at 9.33pm.