



# CHARLBURY TOWN COUNCIL

## **Meeting of Charlbury Town Council held on Wednesday 30<sup>th</sup> January 2013 at 7.30pm in the Corner House.**

**Members Present:** Mr R N Potter (Chairman), Mr W Hackmann, Mr R James, Mr R Fairhurst, Mrs S Finch, Mr J Holah, M/s L Reason, Mrs K Broughton and Mr P Kenrick

**Apologies:** Mr A Merry, Mrs V Pakenham-Walsh and Mr R Robson

Prior to opening the meeting Louise Roddy, the Police Inspector in this area introduced herself. She is based in Witney and is in charge of Neighbourhood Policing in West Oxon area.

The Chairman reported that he has been asked to speak at the local Probus group on 6<sup>th</sup> February. The Chairman reception will be on 13<sup>th</sup> February and the next reflective meeting on 20<sup>th</sup> March.

### **1. To receive the minutes of the last meeting.**

Subject to the addition of Minster Cottage, Church St. for plan 12/1779 and 12/1780 Mr Hackmann proposed that the minutes be signed, this being seconded by Mr Holah and agreed.

### **2. To deal with matters arising.**

Bell Hotel No response despite further communication locally and to Greene King direct.

Draft Local Plan Response sent on 7<sup>th</sup> January. Mr Fairhurst was thanked for his efforts in drafting a response.

ORCC Bid for funding for community led plan in hand with sub group.

Precept meeting 16<sup>th</sup> January 2013 The minutes were approved subject to the addition that Mr Kenrick and Mr Merry declared an interest when the Museum grant was considered, on a proposal from Mr Hackmann seconded Mr James. The Precept for 2013/14 was to be £79,640.

### **3. Declaration of Interest**

Mr James declared an interest at agenda item 5 in plan reference 13/0121. He left the meeting and took no part in discussions.

### **4. To sign orders for payment / receive report.**

The accounts due for payment were circulated and explained by the Clerk together with a brief financial report. Mr James proposed that the accounts be paid this being seconded by Mrs Broughton and agreed. Accordingly cheques were signed by three Councillors.

## **5. To receive a report from the Planning Committee.**

Mr Oddy and Mr Salisbury of WODC attended the planning meeting on 28<sup>th</sup> January to discuss noise issues and measurement at Charlbury events. There was a useful question and answer session including other licensing issues. Mr Oddy and Mr Salisbury were thanked for attending.

The following plan was considered:-

### **13/0002**

**003**

Erect replacement dwelling at Evenlode Stonesfield Lne.  
Demolish existing dwelling.

1. We have no objection

### **13/0014**

Erect storage building at Model Farm, Ditchley Park

1. Thank you for the opportunity to comment on this application
2. Can an archaeological watching brief be requested
3. Otherwise no objection

### **13/0042**

Change of use from retail to residential at 5 Sheep St.

1. We deplore the loss of a retail/employment premises in the centre of the Town.
2. We object to this application for change of use and would like to see a greater effort made with its marketing. This proposal does not enhance housing stock as it would merely be incorporated into an existing property.

### **13/0066**

Alterations and extensions No2 Police House, Hixet Wood.

1. We are concerned at the vehicular access and its implications for this narrow part of Hixet Wood and hope that this is carefully considered by OCC officers.

### **13/0067**

Erect new bay window to front elevation at 24 Jeffersons Piece

1. We have no objection

### **13/0083**

First floor rear extension at 1 Woodfield Drive

1. We have no objection

### **13/0121**

Single and two storey extensions at Blagrove, Crawborough

1. We have no objection

### **13/0127**

**0128**

Alterations and extensions at 12 Park St. (extension to time limit)

1. We have no objection

**13/0130** Convert double garage to form workshop and single storey extension to North elevation at Milas Barn Mill Lane, Dyers Hill.

1. We have no objection
2. Mill Lane is owned by Charlbury Town Council and any displaced parking will need to be within the site curtilage as the lane is the access to Mill Field and needs to remain clear. There does not appear to be any parking arrangements shown on the plan.

### **Planning Results**

**12/1776** Erect single storey extension at the Memorial hall Browns Lane

Permitted

### **6. To deal with Correspondence.**

WODC Precept Noted.

WODC Forum: Chairman and Vice Chairman to attend on 28<sup>th</sup> February at WODC, Woodgreen.

Lady Rotherwick Broadband presentation at Cornbury. Mr Fairhurst, Mr Kenrick to attend

Riverside Festival Use of Mill Field 27/28<sup>th</sup> July. Mrs Finch proposed that the field could be used free of charge subject to the normal conditions, this being seconded by Mr Hackmann and agreed.

Professor Marsh Trees at Lee Place Hixet Wood. The Clerk is dealing with the matter.

John Hoy Chief Executive of Blenheim to be invited to a suitable TC meeting to discuss ownership of land etc in Charlbury.

Mr Jenkins/Mr Clemson Grass cutting contract prices to remain as for 2012.

Base 33 Grant application to November meeting

Police Crime Commissioner Plan seeking comment by 8<sup>th</sup> February. Mr Holah and Mrs Pakenham-Walsh to provide a response for the Clerk to send on.

Exhibition Foundation Nomination to replace Mr R Wilkins. Mrs Broughton proposed Mrs Finch this being seconded by M/s Reason and agreed.

Chairs of Trust meeting There was considerable discussion in respect of the funding for the Gifford Centre and the potential loss of part of the site to the community due to the need for a co-housing project to provide funding to the Gifford Charity. This centred on potential alternative source of funds which may be or come available. It was agreed that the Clerk should convene a meeting to discuss this. (19<sup>th</sup> February) Town Council to be represented by Liz Reason and Richard Fairhurst.

Mr Kenrick Green Gym It was unanimously agreed that a cheque for £50 be paid to Green Gym for work undertaken at Wigwell (expenses) proposed Mr Kenrick seconded Mr Hackmann and carried nom con.

**7. To consider affordable housing**

Nothing to report at present

**8. To receive reports**

a The County Councillor Neil Owen reported as follows

- i Battles being fought over budgets/community charge and 2%cap
- ii Cement spill Fishers Lane. Compensation to be paid
- iii Potholes some repairs being made
- iv Fawler sign moved and hedge cut

Two question were answered.

b. District Councillors Hywel Davies reported as follows

- 1. WODC Council Tax is frozen for the third year
- 2. Greystones recycling facility. Being progressed

Liz Leffman reported as follows:

- i Problems at Greystones over land with Chipping Norton Town Council have arisen at a late stage
- ii WODC did a good job gritting paths
- iii Spendlove site recycling area tidied up.

Invite Paul Wilson to a TC meeting to discuss OCC gritting plan

**9. To consider fees and charges for 2013/14**

Mr Holah as an allotment holder declared an interest and took no part in that aspect of fee/charge setting.

The following were agreed:

	£
Burials Child	15
Person 9ybt	110
Cremated remains	90
Re-open	110
Exclusive Rights	220
H/Stone or Kerb	145
Additional Insertion	
Vase or Tablet	110
H/Stone and Kerb combined	215
Ashes Plot	60

Allotments full plot	40
½ plot	20

The above were agreed on a proposal from Mr Fairhurst seconded Mr Hackmann

**10. To consider Boundary Walk**

This will take place on 5th May. Clerk to make necessary arrangements.

**11. To consider Councillor Surgery format**

The next surgery on February 2<sup>nd</sup> will take place in the Corner House. Mrs Broughton and Mr Hackmann will be present

The following surgeries will be on 6<sup>th</sup> April, 1<sup>st</sup> June, 3<sup>rd</sup> August and 7<sup>th</sup> December

Clerk to obtain

- a. Price for 'A' boards to advertise the surgery
- b. Check availability of alternative sites e.g. school during the day (2.30 or so) Fire station, Nineacres Pavilion

**12. To consider Neighbourhood Planning**

Mr Holah circulated a note referring to this matter

Mr James proposed that Mr. Holah and the group of Councillors proceed as per the paper presented to this meeting seconded Mr Hackmann and agreed.

There being no further business the meeting closed at 9.45pm.