



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 24th August 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Harrison, Mr G Miller, Mrs S Finch, Mrs N Lethbridge and Mr R James

Apologies: Mr R Prew Mrs V Pakenham-Walsh, M/s L Reason, Mr W Hackmann, Mr I Cox and Mrs H Bessemer-Clark

Prior to opening the meeting the Chairman reminded Members that the Allotments Committee meet on 14th September at 7.00pm at Oxpens. He went on to say that FGW invited him on a steam train trip on 17th and that he and the Vice Chairman were not available. Mr Prew will attend. The Farmers' Market ten year celebration will take place on September 10th at the Playing Close.

1. To receive the minutes of the last meeting.

Mr Harrison proposed that these be signed as a correct record, seconded Mr Miller and agreed nem con.

2. To deal with matters arising.

Next Councillors surgery will be on October 1st with Mrs Finch and Mr Harrison.

Library – in correspondence

3. Declaration of Interest

Mr Harrison declared an interest in item 4 since a relative is a cheque recipient and took no part in the proceedings.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained by the Clerk together with reference to current finances, balances and transfer required. Mr Miller proposed that the accounts be paid this being seconded by Mr James and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

At the meeting on 22nd August Mr Westerman and Miss Brodie of West Oxon District Council attended to discuss issues with Councillors. Discussions took place on solar panel installations, larger schemes and consultative process with the public and section 106 agreement at the Dairy site, amongst other related issues. The discussion was considered very useful. Members of the Conservation Advisory Committee had been invited and were present at this meeting.

The following plans were considered:-

11/1120 Internal alterations at The Old Bank Market Street.

1. We have no objection

11/1145 Insert window into existing accommodation above garage at Stream Cottage, Hixet Wood.

1. We have no objection

11/1235 Single storey rear extension, larger opening in front elevation at 3 Falcon Villas, Hundley Way

1. We have no objection

11/1236 Erect new front porch at Bobwell Farm, Spelsbury Road

1. We have no objection

Planning Results

11/0916 Alterations erect two storey rear extension and side porch at Lawn Cottage, Dyers Hill

Permitted

11/0929 Alterations to sub division at Larkfields, Woodstock Road

Permitted

6. To deal with Correspondence.

WODC Post event feedback Wilderness Festival

Generally well received with a few minor comments to be made. Councillors would prefer the Festival to remain in August to maintain gaps between local events.

OCC Salt Bins. Proposal seems to be unfair and impractical as well as expensive for larger parishes. The service should be provided by OCC who have both the relevant equipment/resources and obligation to do so.

Grant Applications To November meeting

Arrow Accounting Engagement as Internal Auditor proposed by Mr Miller seconded by Mr Harrison and agreed.

FGW Response to points raised by Mr Walker at the last meeting. Forward a copy to him.

Library Consultation Proposed joint response.

The response, prepared by Mrs Epps, was thoroughly discussed and supported with a few minor amendments suggested. Joint response endorsed by Council. Clerk to liaise with Mrs Epps / Friends of Library.

7. To consider Affordable Housing

The Clerk reported that SOHA had produced revised layouts and a report as a result of the public consultation. The Chairman considered this to be important and in view of the number of Councillors unable to attend this meeting then a special meeting, open to the public, was called for 31st August at 7.30pm. Agenda to be sent to all members and placed on notice boards. SOHA will attend and discuss their proposal and subsequently submit a planning application in the normal way.

8. To consider the celebration of HM Queens' Diamond Jubilee

This was agreed in principle with an item to be placed on September agenda to discuss ideas and costs to be included in the precept.

9. To receive reports

- a. Cemetery** All in good order.
- b. Corner House and Memorial Hall.** Report circulated with minutes. Helpers needed for Street Fair
- c. Mill Field, Watery Lane and Bridges.** Possible dead tree on Watery Lane triangle. Monitor
- d. Nine acres** Report circulated with minutes
- e. Quarry Lane and Ticknell** Nothing to report. Memorial Walk for Eric Dougliss to be held by OCC at Centenary Wood on 24/512
- f. Wigwell.** Broken limb from Willow to be removed shortly.
- g. Station** Some problems with delays to service.
- h. General.** Report circulated
Car Park No3 Light report to WODC
Blenheim hedges at Lee Place.
- i School Governor** No report
- j. Transport** Report circulated.
- k. Neighbourhood Action Group** Report attached. Police to be invited to October and November meeting

There being no further business the meeting closed at 9.18pm.