



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 24th February 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mrs V Pakenham-Walsh, Mr W Hackmann, Mr J Harrison, Mrs H Bessemer-Clark, Mr R Prew, Mr R James, Mrs N Lethbridge, Mr I Cox and M/s L Reason

Apologies: Mrs G Chadwick (District Councillor)

Prior to opening the meeting the Chairman expressed concerns raised in relation to late arrivals and early departures from meetings. The meeting has to start at the time stated on the agenda and the Clerk should be informed if late arrival/early departure is unavoidable. Sub meetings whilst business is being conducted also need to be controlled. The financial year ends on 31st March so any expenditure claims need to be with the Clerk as soon as possible. Mr Miller apologies and the possible late arrival of M/s Reason and Mr Cox were noted.

1. To receive the minutes of the last meeting.

The minutes were approved, subject to the addition of Mr James to those attending, on a proposal from Mr Prew and seconded by Mrs Finch.

2. To deal with matters arising.

The Chairman's reception took place on 10th February with thirty Councillors and guests in attendance. A meeting to discuss snow and ice issues had taken place on 5th February with papers attached to this agenda. The Clerk was thanked for preparing the discussion paper.

3. Declaration of Interest

The Chairman declared an interest in Agenda item 4 as a cheque recipient.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Bessemer-Clark and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:-

10/0110 Installation of solar panels at Ivy House, Church Lane

1. We have no objection

10/0114 Enlarge existing front porch and erect single and two storey extension at rear. Upper Orchard Pooles Lane.

1. We have no objection

- 10/0132** Insert two dormer windows to front elevation at 19 Woodstock Rd
1. We have no objection
- 10/0179** Remove existing garage and conservatory. Erect single and two storey rear extension and new detached garage at 1 Falcon Villas.
1. We are concerned about the proposed use of render and would prefer the materials to be per those existing
 2. Otherwise no objection.
- 10/0195** Insertion of dormer window to rear (retrospective) at 16 The Slade
1. We deplore retrospective applications
 2. Otherwise no objection
- 10/0240** Increase in roof height to form first floor accommodation with rear dormer windows. Erect front side porch, rear chimney and solar panels at Stonehaven, Crawborough.
1. We are concerned at the proposed use of render and would prefer the materials to be as those existing.
 2. Otherwise no objection.

Planning Results

- 09/1532**
1533 Remove outbuilding erect single storey rear extension at 12 Park St.
- Permitted
- 10/0005** Insert first floor French windows with Juliet balcony at Tara, Hundley Way
- Permitted
- 10/0006** Erect Sports Pavilion at Nine Acres recreation ground
- Permitted

Appeal

- 09/1430** Erect agricultural workers dwelling for a temporary period of three years at New Barn Farm, Enstone Road
- Appeal to be heard, on 23rd March at 10.00am at WODC offices.

6. To deal with Correspondence.

- WODC LDF Strategy Consultation. Papers circulated to all members. Any comments to Clerk by 10th march to enable a comprehensive response to be drawn up and sent.

Riverside Festival Request for use of Mill Field and acceptance of conditions of use for 19th and 20th June 2010

Mr Hackmann proposed that the Mill Field be used free of charge this being seconded by Mrs Finch and agreed with one abstention.

Network Rail Hope to attend on 22nd March to provide an update.

G Miller Copy correspondence with Cornbury re painting of railings near station approach noted.

QCS Gang mowing 9 Acres now not being undertaken. Alternative to be sought.

Brookes Send to Chronicle

Boundary Walk Consents noted.

St Fair Accounts noted

ORCC Questionnaire. Street Fair, Chronicle, Beer Festival, Evergreens to be put forward.

7. To consider reflective meeting 10th March

Add LDF response to the agenda. Invite County and District Councillors to participate.

8. To consider affordable housing

The Chairman reported on a recent meeting (4th February) where discussions took place on numbers and layout of the possible site. Planners are supportive. Discussions between developers and providers to continue with planning proposal in due course.

9. To receive a report on ice and snow disruption.

The report and notes of the meeting were circulated and discussed. Concerns were expressed at accidents and fatalities and if signs may have helped at known icy spots on roads. Priorities of road treatment remains a concern as does access to the station. Reports to be made by District and County Councillors in March with responses taken on to the APM.

10. To consider the Annual Parish Meeting

This is to take place on April 16th at 8.00pm in the memorial Hall. Agenda as usual.

11. To receive reports

a. Cemetery In good order. Seats have rather high step ups. New seat to be placed in due course with a small memorial garden.

b. Corner House and Memorial Hall. See report. Ask committee to consider a review of energy usage and look into possible refurbishment to reduce energy usage..

c. Mill Field, Watery Lane and Bridges. Trees and bushes cleared from backwater. Field to be chain harrowed.

d. Nineacres Report attached. Pavilion plan approved. Building start in June is anticipated.

Policing of payment for use of tennis courts was questioned.

e. Quarry Lane and Ticknell Nothing to report

f. Wigwell. AGM 4th March at 7.30pm. Discussions are under way with the Wychwood Project re management of this site, and are subject to tenant approval.

g. Station Engineering works are over running. Coffee bar to leave site at end of March (not profitable).

h. General. Pot holes and setts. Report direct to OCC 0845 3101111 to ensure OCC are aware. Chairman of day centre Mr R Farrow is to retire.

i School Governor Report Parking issues raised. School going well.

j. Transport Liaising with reps from Fifield to discuss access to doctors surgery from Leaffield.

k. Neighbourhood Action Group Report attached. New sergeant for C/Norton from 1st March. Invite to April meeting.

There being no further business the meeting closed at 9.48pm.