



To: all Members of Charlbury Town Council

6th December 2024

**The Meeting of the Town Council
will be held on Wednesday 11th December 2024 at 7.30pm
in the Green Room, Memorial Hall**

10 minutes are available for members of the public who wish to address the Council.

AGENDA

- 1. To receive Apologies for Absence**
- 2. To receive Declarations of Interest:** *Members are asked to declare any prejudicial or personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.*
- 3. Contributions from members of public**
- 4. To receive minutes from the Town Council meeting** dated 27th November 2024
- 5. Matters arising from the Minutes** (not elsewhere on the agenda)
- 6. Report from Oxfordshire County Council**
- 7. Report from West Oxfordshire District Council**
- 8. Finance and Administration**
 - a. To receive payment schedule and authorise payments (see **Appendix 1**)
 - b. To agree training for clerk at cost of £60
 - c. To agree precept for financial year 2025-2026
 - d. To agree meeting dates for 2025
- 9. Parking**
 - a. To agree that Cllr Gary Harrison attends the Oxfordshire County Council cabinet meeting on the parking scheme consultation decision
- 10. Amenities**
 - a. **Mill Field**
 - i. To consider purchase of combination lock for field gate
- 11. Town Maintenance**
 - a. Charlbury Community Works! Working Group
 - b. To consider proposal to remove Five Ways bus shelter
- 12. Engagement**
- 13. Land and Nature Group**
 - a. To accept logo for Year of Nature Recovery
- 14. Journeys**
 - a. To review draft Local Cycling and Walking Infrastructure Plan
- 15. Community**
 - a. To consider comments for review of Cotswolds National Landscape (AONB) Management Plan
- 16. Correspondence**

All meetings are open to the public.

Clerk to the Council
Lisa Wilkinson



**Appendix 1
Payment Schedule**

a. Payments received:

None

b. Payments to be authorised:

Lisa Wilkinson	Clerk's December salary, allowance, pension & expenses	£2,446.53
HMRC	Employer's contributions	£2,820.01
Wychwood Forest Trust	Donation (s137)	£250.00
Music Magpie	Refurbished iphone (for clerk)	£292.49
Corner House & WMH CIO	December room hire	£115.00
Kopyrite	Printing	£118.00
Fasthosts (multipay card)	Email hosting	£2.40
Castle Water	Allotment water supply (direct debit)	£135.62
Castle Water	Cemetery water supply (direct debit)	£5.38
Basecamp (multipay card)	Monthly subscription	£93.93
Walkers are Welcome	Annual subscription	£70.00
Oxfordshire Association of Local Councils	Clerk training	£72.00

c. Charlbury Town Council balances

To 30th November 2024	
Unity Trust Current Account	£12,719.43
Unity Trust Instant Access Account	£127,012.53