



To: all Members of Charlbury Town Council

21st July 2023

**The Meeting of the Town Council
will be held on Wednesday 26th July 2023 at 7.30pm
in the Green Room, Memorial Hall**

10 minutes are available for members of the public who wish to address the Council.

AGENDA

1. To receive Apologies for Absence
2. To receive **Declarations of Interest:** *Members are asked to declare any prejudicial or personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.*
3. Contributions from members of public.
4. To receive minutes from the Town Council meeting dated 28th June 2023
5. **Matters arising from the Minutes** (not elsewhere on the agenda)
6. **Finance and Administration**
 - a. To receive payment schedule and authorise payments (see **Appendix 1**)
 - b. Proposal to review standing orders regarding election of Chair
 - c. To receive actual vs budget report
 - d. To authorise bank reconciliations
7. County Council report
8. District Council report
9. **Community**
 - a. To consider proposal for a Charlbury Together initiative
 - b. Wilderness update and rail access
 - c. To receive paper on Council surgeries
 - d. Feedback on Parishes Together Meeting
 - e. Street fair
 - i. To agree budget and activities
 - f. To consider proposal to promote voting in Charlbury especially for young people
 - g. To appoint trustee to Charlbury Exhibition Foundation
10. **Amenities**
 - a. **Ticknell Piece**
 - i. To receive quotes for repair of skate park
 - ii. To consider proposal for add-on at skate park
11. **Mill Field**
 - a. Proposal for restoration of the flood meadow
12. **Town Maintenance**
13. **Nine Acres**
 - a. To consider annual inspection of play equipment at each playground at cost of £375 (ex VAT).
 - b. Make Space for Girls project
14. **Traffic**
 - a. **Speed limit on Fawler Road**
15. **Communication**
 - a. Communications Working Group
16. **Land and Nature**
 - a. To agree budget for activities/materials at Riverside Festival
 - b. To receive permission for Marcus Simmons to join the Working Group
17. **Correspondence** (see **Appendix 2**)

All meetings are open to the public.

Clerk to the Council Lisa Wilkinson



Appendix 1 Payment Schedule

a. Payments received:

HMRC	VAT refund	£2,525.80
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b. Payments:

Lisa Wilkinson	Clerk's July salary, allowance & expenses	£2073.93
Nest	Clerk's pension (Direct debit)	£139.49
Fasthosts (multipay card)	Email/Website	£9.34
Corner House & WMH CIO	July room hire	
OCC	TVERC data search	£204.00
Scribe Accounts	Annual renewal	£812.16
Rob Jackson	Grass cutting Mill Field June & July	£400.00
OALC	Councillor training	£96.00
Castle Water (direct debit)	Cemetery water supply	£6.10
Castle Water (direct debit)	Allotment water supply	£356.32
Kopyrite	Market/Bus map posters	£130.80
Green Barnes	Lettering for Honoured Citizen Awards board	£59.58
WODC (multipay card)	Additional garden waste licence (cemetery)	£45.00
The Sign Shed	Dogs on lead signs	£28.80
Charlbury Community Workshop	Repair of picnic table- materials	£50.00
Cotswold Line Promotion Group	Membership renewal (GPC)	£20.00

c. Charlbury Town Council balances

To 30 th June	
Unity Trust Current Account	£62,793.71
Unity Trust Instant Access Account	£20,190.47

Appendix 2 Correspondence

Date received	Sender	Topic
13/7/23	The Slade resident	20mph/ SID
14/7/2023	Browns Lane resident	Parking