



To: all Members of Charlbury Town Council

9th December 2022

**Town Council will meet on Wednesday 14th December 2022 at 7.30pm
in the Green Room, Memorial Hall**

10 minutes are available for members of the public who wish to address the Council

AGENDA

1. To receive Apologies for Absence
2. To receive **Declarations of Interest:** *Members are asked to declare any prejudicial or personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.*
3. Contributions from members of public
4. To receive minutes from the Town Council meeting dated 30th November 2022 and the minutes of the Precept meeting dated 7th December 2022.
5. **Matters arising from the Minutes** (not elsewhere on the agenda)
6. **Finance and Administration**
 - a. To receive payment schedule and authorise payments (see **Appendix 1**)
 - b. To set budget and precept for financial year 2023-2024
 - c. To appoint internal auditor for financial year 2022-2023
 - d. To set up standing order for clerk's salary
 - e. To confirm meeting dates for 2023
7. **Correspondence** (see **Appendix 2**)
8. **Community**
 - a. To consider reappointment of Nick Potter and J.S Harrison as Trustees to the Parish Stock charity
9. **Energy**
 - a. Update on hydro-electric project
10. **Mill Field**
 - a. Update on repair of weir
11. **Amenities**
 - a. **Nine Acres**
 - i. New playground equipment
12. **Land and Nature**

All meetings are open to the public

Clerk to the Council Lisa Wilkinson



Appendix 1

Payment Schedule

a. Payments received:

Banbury Memorials	Memorial fee	£150.00
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b. Accounts for authorisation and payment:

c.

Lisa Wilkinson	Clerk's December salary, allowance & expenses	£1948.48
Nest	Clerk's pension	£129.10
Kopyrite	Cost-of-living & buildings event flyers	£275.00
Basecamp (repay L Reason)	Monthly payment	£81.60
Corner House & WMH CIO	Room hire December	£65.00
Oxfordshire County Council	Buildout on Banbury Hill	£4703.00
Turbulent	Hydro-electric feasibility study	£16,313.50
Walkers are Welcome	Annual subscription	£50.00
Corner House & WMH CIO	Buildings event room hire	£48.00
Charlbury Christmas Trees	1 Christmas tree to Museum garden	£50.00
WODC	Garden waste licence (cemetery) (repay L Wilkinson)	£40.00
JAX First Aid Supplies	Hi Vis jackets for volunteers (repay L Wilkinson)	£32.46

d. Charlbury Town Council balances

To 31st November 2022	
Unity Trust Current Account	£106,244.55
Unity Trust Instant Access Account	£20,031.24

Appendix 2

Correspondence

Date received	Sender	Topic
4/12/2022	Enstone resident	Petition to make swift bricks compulsory in new housing
8/12/2022	Resident of The Green	Leylandii trees adjacent to The Green