



**The Annual Meeting of the Town Council will take place on Wednesday 19th
May 2021 at 7.30pm in the Memorial Hall**

AGENDA

1. To elect a Chairman.
2. To elect a Vice-Chairman.
3. To elect Committees: a) Finance. b) Planning c)Traffic. d) Affordable Housing.
e) Allotments f) Community Service Panel.
4. Election of Representatives:
 - a) Corner House and Memorial Hall
 - b) Conservation Area Advisory Cttee.
 - c) Wigwell Friends
 - d) Nine Acres Management Cttee.
 - e) Friends of Charlbury Library
 - f) Charlbury Green Hub.
 - g) Chipping Norton School Trust Fund
 - h) Day Centre Representative
 - i) Centenary Woodland Cttee.
 - j) Street Fair Cttee.
 - k) Parish Transport Representative
 - h) Environment Working Group
- 5 Allocation of Reports:
 - a) Cemetery b) Corner House/Memorial Hall c) Mill Field/Watery Lane & Bridges d) Nine Acres
 - e) Quarry Lane f) Wigwell g) Gifford Trust
 - h) Transport/Station i) Neighbourhood Plan group j) Author of TC Report
 - k) EWG
6. To confirm Council's retention of Standing Orders/Review Risk Assessment.
7. To confirm Council's bankers
8. To receive the minutes of the last meeting.
9. To deal with matters arising.
10. Declaration of interests.
11. To sign orders for payment.
12. To receive a report from the Planning Committee.
13. To deal with correspondence.
14. To hear the remarks of the County and District Councillors.

Signed.....

Clerk