



CHARLBURY TOWN COUNCIL

Clerk MR. S. R. CLARKE

Our Ref:
Your Ref:

**The Annual Meeting of the Town Council will take place on Wednesday 23rd
May 2018 at 7.30pm in the Corner House.**

AGENDA

1. To elect a Chairman.
2. To elect a Vice-Chairman.
3. To elect Committees: a) Finance. b) Planning c)Traffic. d) Affordable Housing.
e) Allotments. f) Street Lighting. g)Transitional Services Working Group.
h) Transparency Group. I) Community Service Panel.
4. Election of Representatives:
 - a) Corner House and Memorial Hall
 - b) Conservation Area Advisory Cttee.
 - c) Wigwell Friends
 - d) Nine Acres management Cttee.
 - e) Friends of Charlbury Library
 - f) Charlbury Green Hub.
 - g) Chipping Norton School Trust Fund
 - h) Day Centre Representative
 - i) Centenary Woodland Cttee.
 - j) Street Fair Cttee.
 - k) Parish Transport Representative
- 5 Allocation of Reports:
 - a) Cemetery b) Corner House/Memorial Hall c) Mill Field/Watery Lane & Bridges
 - d) Nine Acres e) Quarry Lane/Ticknell f) Wigwell g) Gifford Trust
 - h) Transport/Station i) Neighbourhood Plan group j) Author of TC Report
6. To confirm Council's retention of Standing Orders/Review Risk Assessment.
7. To confirm Council's bankers/ retention of financial regulations.
8. To receive the minutes of the last meeting.
9. To deal with matters arising.
10. Declaration of interests.
11. To sign orders for payment.
12. To receive a report from the Planning Committee.
13. To deal with correspondence.
14. To hear the remarks of the County and District Councillors.
15. To consider the Neighbourhood Forum.
16. Questions to the Chairman.

Signed.....
Clerk

**The Planning meeting will take place on Monday 21st May 2018 at 8.00pm in
the Corner House**