

Market Street, Charlbury

OX7 3PN

Bank transfers preferred. Email below for bank details:

clerk@charlbury-tc.gov.uk

Charlbury Town Cemetery

Scale of Charges

Fees for the purchase of interments and memorials.

August 2023

1. Interment Fees (excluding all charges for labour)

For the interment of the body of:

- | | |
|--|---------|
| (i) a stillborn child or person whose age at the time of death did not exceed 16 years | £ 15.00 |
| (ii) a person whose age at the time of death exceeded 16 years | £250.00 |
| (iii) Interment of ashes in ashes sized plot | £175.00 |
| (iv) Re-open a grave | £250.00 |

Certificate of Exclusive Rights £340.00

Gravestones, Tablets and Monumental Inscriptions

For the right to erect or place:

- | | |
|---|---------|
| (i) A small cross of wood | £50.00 |
| (ii) Small vase, tablet, plaque or other marker commemorating a person whose remains have been cremated | £150.00 |
| (iii) Any other monument or kerb | £185.00 |
| (iv) Headstone and kerb combined | £300.00 |
| (iv) Any inscription after the first on a headstone | £150.00 |

All fees will be doubled for non-residents of the Parish of Charlbury when permission has been obtained from the TC for their burial in the Cemetery

Payments to be made out to: -

Charlbury Town Council

And sent to:

The Corner House

CHARLBURY TOWN COUNCIL

Regulations for the use and maintenance of

Charlbury Town Cemetery Pound Lane, Charlbury

Rights of Burial

The right of burial in the cemetery is held by anyone whilst domiciled within the civil parish of Charlbury or who was normally domiciled in the parish at the time of their death wherever that death occurred. Those who are domiciled outside the civil parish of Charlbury do not have the right of burial in the cemetery. The Town Council will occasionally allow those who do not have a right of burial to be buried in the cemetery. The TC will treat each application for burial of a non-parishioner on its merits and a **recent strong** connection with the parish will be expected.

Application for burial should be made through Funeral Directors who will liaise directly with the Town Council.

The site of a particular grave is decided absolutely by the Town Council. Burials can be arranged in unconsecrated ground if this is so desired.

Space has been set aside for the interment of ashes in the cemetery. The fee for a burial of cremated remains in an ashes-sized plot, follows the Church of England Parochial Fees guidelines. These can be double depth, but the full (ashes) interment fee is payable for a second interment in the same ashes plot.

Cremated remains may be interred in a full grave space on payment of the full fee for burial of a body provided that a second full burial will take place in the plot when the time comes.

Full sized burial plots will be dug to double depth. The full interment fee is payable for a second full burial in the same grave space.

A plot may be reserved (residents ONLY). A reservation is the Certificate of Exclusive Rights. Reserved stones must be provided and placed by the plot holder.

Memorials (Headstones, Crosses, Tablets, Vases)

Permission and approval must be obtained for the introduction of any memorial. This must be sought from the TC who reserves the right not to allow the erection of memorials which do not meet with the TC's approval in design, materials or inscription. Memorials erected without the permission of the TC may be removed. A minimum period of six months should normally elapse between interment and the erection of a memorial. The dimensions of a headstone shall not exceed 1200mm (4ft) high measured from the surface of the ground, 900mm (3ft) wide and 150mm (6in) thick. They shall be no less than 75mm (3in) thick. Flat tablets shall not exceed 450mm in any horizontal dimension.

A headstone may stand on a stone base, provided that it is an integral part of the design. Due regard should be paid to the nature of the ground and the problems of settlement. Headstones should be long enough to be inserted into the ground at sufficient depth to ensure stability, or else supported by a concrete

shoe. Tablets should be set into the ground with the tablet upper surface flush with the ground surface for over mowing.

A monument or ledger stone is not permitted if it is blue, red or green (or appears to be any of those colours) or is otherwise brightly coloured, is made of synthetic stone or plastic, or is painted.

It is preferred that local natural stones used in traditional building in the area be used.

Up to two vases may be incorporated into the base of the stone.

Epitaphs must be simple and reverent. They should use proper names and avoid the use of slang. The TC must approve each epitaph and may consult with the ecclesiastical authorities if the memorial is to be erected in consecrated ground. Inscriptions should be incised, or in relief, and may be painted in black. Plastic, leaded, or coloured lettering is not permitted. Gold or silver/light grey lettering is permitted on black memorial stones to allow for the wording to be visible.

Additional inscriptions to existing memorials may be made at a later date and any alteration must be approved. No trademark or advertisement may be inscribed on headstones. The mason's name may be inscribed on the side or the reverse in unleaded letters no larger than 13mm (0.5in).

All memorials shall be sited in line with others in the same section and row, with the top edge of tablets in line with the backs of headstones.

Maintenance

It is emphasised that the burial ground is a lawned burial ground and the planting of shrubs and trees is not permitted.

Memorials remain the property of the person or persons responsible for their erection, who are also responsible for their maintenance. The TC reserves the right to make good any memorials not so maintained and to make a charge for so doing.

Cut flowers, wreaths etc. may be laid on any grave, but must be removed when they become withered. Flowers may subsequently be placed in a vase when the vase is incorporated into the design of the headstone. The grass covering the grave may not be disturbed or dug over.

The TC reserves the right to make good any graves which are disturbed in contravention of these regulations and to make a charge for so doing, and it reserves the right to remove unsightly flowers.

General

Dogs are not allowed in the burial ground unless on a lead.

The riding of bicycles is not allowed in the burial ground.

All surplus soil from the digging of graves shall be removed from the site.